



## Friends of Hunt Hill Audubon Sanctuary, Inc.

N2384 Hunt Hill Road Sarona, WI 54870

www.hunthill.org

715-635-6543

### Summer Environmental Educator *(Summer Seasonal – 8 weeks)*

The Friends of Hunt Hill Audubon Sanctuary (FOHHAS) is a private, not-for-profit organization, open to all, dedicated to fostering understanding, appreciation, and protection of the environment. FOHHAS provides hands-on outdoor education to youth, adults, and the public. FOHHAS protects 598 acres of Wisconsin lands and waters.

**Summary:** Environmental Educators will work closely with the Day Camp Director to implement effective and interactive environmental education programs for youth at our facility. Hunt Hill anticipates hiring five environmental educators for the summer of 2017. The term of employment is June 11 to August 4, 2017.

#### **Specific Duties Include:**

- Develop and implement fun and hands on environmental education programs, particularly for youth ages 5-12 years old in Hunt Hill's Youth Day Camp program.
  - Develop
    - Plan day camp activities and other environmental education programs to meet objectives; create strategies to include all campers of all abilities in the daily activities; establish "rainy day" activities and contingency plans for daily activities; develop age appropriate educational experiences.
  - Implement
    - Implement activities in an engaging and enthusiastic manner; lead environmental activities and assist others in delivering them.
- Supervise youth campers during Hunt Hill activities and ensure their safety.
  - Supervise
    - Supervise groups of 5 to 15 youth during day camps and other activities, including crafts, games, educational classes, at the waterfront and at a distance of a mile or more away from our main camp; oversee proper use of facilities and equipment.
  - Ensure
    - Participate in first aid and lifeguard training courses during staff training; enforce rules and policies to ensure youth campers are engaging in safe activities; serve as a lifeguard during scheduled swim and water activities (training is provided); participate in emergency action plan training, and understand their operation and implementation.
- Assist in logistics for programs.
  - Assist
    - Assist in the set-up and general clean-up of Hunt Hill activities; assist in the Nature Store as needed.
- Serve as a cooperating camp staff team member to help fill in, as needed, with various operations throughout the camp.
  - This may include kitchen chores, general maintenance, trail maintenance, and cleaning.
- Complete other jobs as assigned by the Day Camp Director.

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### **Qualifications:**

- Possess a strong interest in nature, the outdoors, and working with youth.
- Enthusiastic, dependable, and trustworthy.
- Demonstrated ability to work with minimal supervision.
- Ability to work long, flexible hours when needed, including weekends and evenings.
- Experience teaching or working with youth.
- Possess waterfront lifeguard certification, or be willing to become certified (training is provided). Potential candidates who wish to become lifeguard certified must complete the following prerequisites, administered during summer staff training:
  - Swim 300 yards continuously demonstrating breath control and rhythmic breathing. You may swim using the front crawl, breaststroke or a combination of both but swimming on the back or side is not allowed. Swim goggles are allowed.
  - Tread water for 2 minutes using only the legs. You should place your hands under your armpits.
  - Complete a timed event within 1 minute, 40 seconds.
    - Starting in the water, swim 20 yards. Your face may be in or out of the water. Swim goggles are not allowed.
    - Surface dive, feet-first or head-first, to a depth of 7 to 10 feet to retrieve a 10-pound object.
    - Return to the surface and swim 20 yards to return to the starting point with both hands holding the object and keeping your face at or near the surface so you are able to get a breath. You should not swim the distance under water.
    - Exit the water without using a ladder or steps.

**Time Commitment:** This is a full-time position, primarily Mondays-Fridays from 7:45 am to 5:00 pm. Occasional weekend and evening hours will be required due to contracted and public programming. Educators can expect to work at least 40 hours a week, but some weeks will require longer hours depending on camp scheduling.

### **Compensation:**

- Salary of \$225 a week, with possible increase for returning staff members.
- Room and board is provided.
- American Red Cross First Aid, CPR, AED, Lifeguarding w/ Waterfront, and Anaphylaxis and Epinephrine Auto-Injector training provided at no charge.

**To Apply:** Applications will be reviewed and positions offered on a rolling basis. Send cover letter, resume, and 3 references by postal mail or email **BY APRIL 30, 2017** to:

Katie Connolly  
Program Director  
Hunt Hill Audubon Sanctuary  
N2384 Hunt Hill Road  
Sarona, WI 54870  
[program@hunthill.org](mailto:program@hunthill.org)